**Division 4 Divorce Pre-Trial Order Filing Instructions:**

All PURPLE highlighted text boxes must be filled in or deleted prior to filing. Both parties should work together to fill out the form. If one party does not participate, the participating party should submit their portion of the template with the other party’s sections unfilled.

Inapplicable sections should be deleted or marked “N/A”

Some areas of the form contain additional information or labels on the text box.



Many sections are pre-filled using a dropdown. Click on the arrow and select the appropriate option.



This also applies to dates. The pre-filled text may be edited if necessary, such as editing times.



Some repetitive sections of the form can be duplicated by clicking the plus icon.



This page should be deleted prior to filing.

Filing should be completed **a week prior** to the Pre-Trial conference.

IN THE DISTRICT COURT OF JOHNSON COUNTY, KANSAS

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| *In the Matter of the Marriage of:*  |  |  |  |
| Petitioner’s Name, |  |  |  |
|  Petitioner,  |  |  | Case No. Click here to enter text. |
|  v.  |  |  | Division 4 |
| Respondent’s Name., |  |  | Chapter 23. |
|  Respondent. |  |  |  |

**Pretrial Order**

 A final pretrial conference was held on Click here to enter a date. Petitioner appears, Attorney’s Name. Respondent appears, Attorney’s Name. There are no other appearances.

The parties state that they have been unable to reach agreement on certain issues and request that the Court schedule a trial in this matter.

The Court, having heard and considered the statements of counsel, and being well and fully advised in the premises, make the following orders that shall control the procedure of this matter through trial scheduled for Click here to enter a date and time.

1. **General Stipulations**
	1. There are no objections to personal jurisdiction over the parties, subject matter jurisdiction, and venue except:.
	2. The parties are incompatible and are entitled to a decree of divorce, each from the other.
	3. Choose an item.
	4. There are no minor children of the marriage.
2. **Support**
	1. Choose whether spousal support is requested by either party.
	2. Set forth Petitioner’s position concerning the amount, manner, and term of maintenance, all terminating events, and the legal and factual basis for the Choose an item. Click here to enter text.
	3. Set forth Respondent’s position concerning the amount, manner, and term of maintenance, all terminating events, and the legal and factual basis for the Choose an item. Click here to enter text.
	4. Since spousal maintenance is an issue for trial, each party has filed a current Domestic Relations Affidavit (Signed within seven days prior to the pre-trial conference) at the time of the pre-trial conference.
		1. Petitioner’s Domestic Relations Affidavit was filed on Click here to enter a date (Doc. #.)
		2. Respondent’s Domestic Relations Affidavit was filed on Click here to enter a date (Doc #.)
3. **Property Division**
	1. Choose an item Click here to enter text.
	2. Petitioner’s proposed property division spreadsheet is attached as Attachment #. Respondent’s proposed property division spreadsheet is attached as Attachment #.
	3. The parties ages are: Choose an item, Click here to enter age and Choose an item, Click here to enter age.
	4. The length of the marriage is # years. There are Choose an item that should be considered regarding the length of the marriage. Please describe any factors or separations.
	5. Present and future earning capacities of each party.
		1. Petitioner’s Position regarding the present and future earning capacities of each party.
		2. Respondent’s Position regarding the present and future earning capacities of each party.
	6. Other relevant factors in making a just and reasonable division of property per K.S.A. § 23–2604
		1. Summary of significant facts Petitioner will be asking the Court to consider concerning time, source, and manner of acquisition of property; dissipation of assets; family ties and obligations; the allowance of maintenance or lack thereof; or any other relevant factors.
		2. Summary of significant facts Petitioner will be asking the Court to consider concerning time, source, and manner of acquisition of property; dissipation of assets; family ties and obligations; the allowance of maintenance or lack thereof; or any other relevant factors.
	7. There are issues regarding the value of marital assets or debts. Petitioner’s previously designated expert is Name. Respondent’s previously designated expert is Name.
	8. The Court sets the following valuation date Click here to enter a date.
4. **Witnesses**
	1. Petitioner lists fact witnesses for trial below. Witnesses not listed will not be permitted to testify absent leave of Court. Witnesses to be called solely for rebuttal or impeachment need not be listed. Petitioner’s witnesses:
		1. Name: Click here to enter witness name
		Address: Click here to enter witness address
		Phone: (xxx) xxx-xxxx
	2. Respondent lists fact witnesses for trial below. Witnesses not listed will not be permitted to testify absent leave of Court. Witnesses to be called solely for rebuttal or impeachment need not be listed. Respondent’s witnesses:
		1. Name: Click here to enter witness name
		Address: Click here to enter witness address
		Phone: (xxx) xxx-xxxx
	3. Petitioner lists the following previously designated expert witnesses for trial:
		1. Name: Click here to enter expert’s name
		Address: Click here to enter expert’s address
		Phone: (xxx) xxx-xxxx
	4. Respondent lists the following previously designated expert witnesses for trial:
		1. Name: Click here to enter expert’s name
		Address: Click here to enter expert’s address
		Phone: (xxx) xxx-xxxx
	5. The witness exclusion rule will be applied at trial. Witnesses (other than parties) will be excluded from the trial until after their testimony has been completed so that they cannot hear the testimony of other witnesses.
	6. Witnesses listed by one party may be called by the other party. Witnesses not listed as required by this order shall not be permitted to testify absent leave of the Court.
5. **Exhibits**
	1. Petitioner’s preliminary exhibit list is attached as Attachment letter.
	2. Respondent’s preliminary exhibit list is attached as Attachment letter.
	3. Reports made to the Court pursuant to K.S.A. § 23–3210 and / or Johnson County Local Rule 23, are admitted into evidence by this order. The parties stipulate that the following reports are also admitted and will be subject to the disclosure provisions of Local Rule 23. Click here to enter text.
	4. All trial exhibits, together with a final exhibit list, will be marked and exchanged ten days prior to trial. Exchange may be electronic. Petitioner’s Exhibits will be marked 1 – 99. Respondent’s exhibits will be marked 100 – 199. Third party exhibits will be marked 200 – 299. Parties may present exhibits in electronic format so long as opposing counsel, the witness, and the Court have access to and see the same document. If a party wants to offer evidence contained on a phone or other electronic device, and has not previously made a paper or .PDF version of the evidence, the entire phone or electronic device may be admitted into evidence and all the contents of the phone or electronic device as well.
	5. The following listed exhibits are considered business records under K.S.A. 60-460(m) and are admitted into evidence, but the parties reserve the right to object to the contents of these documents on any other basis, including relevance and hearsay within a document. Click here to enter text
	6. Copies of exhibits may be used in lieu of originals.
	7. Exhibits listed by one party may be offered by the other party.
	8. The parties have stipulated to the admission of the following exhibits: Click here to enter text
	9. Exhibits not listed, marked, and exchanged as required by this order, shall not be received into evidence absent leave of the Court.
6. **Amendments to Pleadings**
	1. Click here to enter text or delete section as necessary
7. **Pending Motions or Motions Expected to be Filed Prior to Trial**.
	1. Petitioner: Click here to enter text
	2. Respondent: Click here to enter text
	3. Pending Motions:
		1. Click here to enter text (Doc. #.)
8. **Trial**
	1. Trial is scheduled for Click here to enter a date and time for Choose a timeframe.
	2. The trial will be completed in the timeframe set forth and additional time will not be permitted. The parties understand that the Court, due to scheduling constraints, will not grant continuances except in extraordinary circumstances. Each party will half the allotted time for the presentation of their direct and cross examinations, as well as any rebuttal testimony. If there are more than two parties, the time will be shared proportionately
	3. If ordered, Trial Briefs or Proposed Findings of Fact and Conclusions of Law shall be delivered to the Court, with copies to all opposing counsel or unrepresented parties, two days prior to trial.
	4. The parties Choose an item expedited trial procedures. A separate agreed order for the procedure to be used will be filed before trial.
9. **Procedural or Other Issues.**
	1. Click here to enter text or delete section as necessary

IT IS SO ORDERED.

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|  |  |  |
|  |  | Hon. Rhonda K. MasonDistrict Court Judge |

Submitted by:

Click here to enter text.

Click here to enter text.